



Hand Completed Form In With Payment, On Day of Your Graduation

2024 ORDER FORM

One letter per Block

Student's Name, Student's Surname, Postal Address for Registered mail OR Physical Address if Courier is paid for, Delivered between 9am - 5pm weekdays, ID Number, Postal Code, Daytime Contact no, Alternative no, Email, Graduation Date, Graduation Time, University/Institute, Identification Describe clothes worn on stage (not the Gown)

STAGE PHOTOGRAPH ORDER FORM

High Res Images Only: x 3 High Resolution Images supplied via Email NB!!! No CD and Refunds for HR Images R 450 []

Prints with High Res Digital Images: x 3 (20x30cm) Prints x 3 High Res Images via Email NB!! No CD and Refunds for HR Images R 600 []

EXTRA R150 FOR NATIONAL COURIER []

EXTRA R60 FOR INTERNATIONAL POST []

I will Collect at the studio in Pretoria []

AMOUNT PAID []

CASH [] Credit Card [] EFT []

ALL ORDERS TAKE +/- 30 WORKING DAYS TO COMPLETE

RECEIVED BY []

Signature _____ (Signature binds you to this order)

Receipt no []

Dear Graduate,
 Congratulations on your academic achievement.
 We are happy to announce that we have been appointed as your official photographer.

PLEASE TAKE NOTE OF THE FOLLOWING POINTS:
 *Kindly note only paid orders will be accepted.
 *Offer only valid on the day of your graduation.

We offer two services at your graduation;

1. FAMILY / STUDIO PHOTOGRAPHS (see attached Family Photograph Order Form)

These photographs will be taken from 2 hours before the graduation ceremony and again after the ceremony.
 Please note no Family / Studio Photographs will be taken during the ceremony.

2. STAGE PHOTOGRAPHS (See attached Stage Photograph Order Form)

We will be taking 3 photographs of you (each graduate) during the ceremony, remember to look at the cameras with a smile.

Packages on offer.

	COMBO	PACKAGE A
First Photograph (On Stage)	1 (20x30cm) print & Digital image via email	Digital Image Only via email
Second Photograph (On Stage)	1 (20x30cm) print & Digital image via email	Digital Image Only via email
Third Photograph <small>Either a 3rd stage photograph or a portrait photograph - depending on your institution.</small>	1 (20x30cm) print & Digital image via email	Digital Image Only via email
High Resolution Email* of your stage photographs <small>20x30cm at 300dpi images via email only for own reproduction. (3rd party printing quality at own risk)</small>	Included	Included
Postage	International Postage & Courier excluded	N/A

**Please note, that no refunds are available for digital images.*



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Family Photographs

2 OR MORE PHOTOGRAPHS ARE TAKEN OF EACH SELECTED POSE THE BEST PHOTOGRAPH WILL BE USED

Table with columns for Digital, A4, A3, and TOTAL VALUE, listing prices per image/print.

Table listing various photograph poses such as Student only pose, Student & Mother pose, etc.

AMOUNT PAID field

Checkboxes for EXTRA R150 FOR NATIONAL COURIER, EXTRA R60 FOR INTERNATIONAL POST, and I will Collect at the studio in Pretoria.

CASH, Credit Card, and other payment options checkboxes.

ALL ORDERS TAKE +/- 30 WORKING DAYS TO COMPLETE NB!! No CD and Refunds for High Resolution Digital Images

RECEIVED BY field

Receipt no field

Signature (Signature binds you to this order)